



# Job\_Launch Programme

Job readiness preparation and skills training content.

## **Module 1 – *Who I am:***

1. Self-reflection
2. Emotional intelligence and emotional awareness
3. Confidence
4. Communication and public speaking
5. Leadership
6. Teamwork
7. Personal branding

## **Module 2 – *What I need:***

1. Namibian industries at a glance
2. Job search tips and tricks
3. Internet search skills
4. CV and application letter writing
5. Interview preparation
6. Financial management
7. Personal record keeping
8. Basics of entrepreneurship

## **Module 3 – *Where I am headed:***

1. Life-long learning
2. Maintaining discipline and staying motivated

Note:

- Training is open to the public twice a year.
- Virtual training? Online course\* (coming soon)